

AARJAVI JOSHI

Senior Accountant

📍 Ahmedabad, Gujarat, India

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SUMMARY

Detail-oriented accounting professional with experience in bookkeeping, reconciliations, and financial reporting for international clients and growing businesses. Skilled at maintaining accurate financial records and delivering insights that support informed decision-making. Currently pursuing the US CMA to strengthen expertise in strategic finance and performance management.

WORK EXPERIENCE

Freelancer

Present

- Supporting small **business owners in managing their bookkeeping and financial operations**, ensuring accurate records, timely reconciliations, and **organized financial data**. Assisted in cash flow tracking, and **financial reporting to help improve profitability** and **support informed business decisions**. Collaborated closely with clients to **streamline processes, maintain compliance, and build a strong financial foundation for growth**.

Controller - Premier Island Brokerage

Mar 2024 - Dec 2025

- Oversaw **full-cycle accounting operations, ensuring accurate bookkeeping, and timely financial reporting**.
- Managed **cash flow, budgeting, and forecasting, proactively identifying variances and potential financial risks**. Provided clear **financial insights and reports to leadership** to support strategic and operational decision-making.
- Led a team in successfully **delivering a complex engineering project** on time and within allocated budget.

Sr. Accountant - Pacific Global Solution

Jan 2023 - Mar 2024

- Managed **accounts receivable and payable, reconciled Bank statements**, and simultaneously **prepared Financial Package for month and year-end**.
- Assisted in the **preparation of workflow** by gathering necessary information from clients and **maintaining organized files with documents related to taxes**.
- Collaborated with **cross-functional teams to ensure effective communication** between finance department activities and operations.

Staff Accountant - We Sage BPM

Mar 2022 - Jan 2023

- Bank & CC Reconciliation, AP and AR Aging** and prepared **Financial Reports**.
- Monitored **Balance sheets, Profit and Loss and Cashflow statements to evaluate financial performance** and Analyzation of revenue & expenditure trends by recommended appropriate budget levels to business operations manages

EDUCATION

US CMA - Certified Management Accountant - Pursuing

Institute of Management Accountant - USA

Investment Banking & Financial Analysis

Boston Institute of Analytics

Bachelors of Commerce

Gujarat University

ADDITIONAL INFORMATION

- Technical Skills:** Project Management, Financial Statement Preparation/Monthly & Yearly, Cash Flow Management, and Effective Client Communication
- Languages:** English, Hindi & Gujarati
- Certifications:** Investment Banking & Financial Analysis